

Preschool Procedure

Payment of fees and provision of a statement of fees



Current	Term 3 2020
Next Review	Term 3 2021
Regulation(s)	R.172
National Quality Standard(s)	7.1.2: Systems are in place to manage risk and enable the effective management and operation of a quality service. 7.1.3 Roles and responsibilities are clearly defined, and understood, and support effective decision making and operation of the service.
Relevant DoE Policy and link	
Relevant School Procedure	https://education.nsw.gov.au/policy-library/policies/preschool-class-fees-in-government-schools
DoE Leading and Operating Department Preschools Guidelines	P. 96
Key Resources	

- Preschool fees are accepted and recorded with the office. No money is accepted within the preschool.
- Office follows procedures set out by DOE.